

Forum QUALICITIES (Toledo - Spain)

Wednesday 12 October 2005

Arrival of local coordinators (technicians) and experts.
 General coordination + Toledo technical team meeting: J-Luis Rubio, B. Stiévenart et Amandine Léopold.

Thursday 13 October 2005

**Meeting place : University of Castilla–La Mancha, San Pedro Màrtir
 Callejòn de San Pedro Màrtir,
 s/n45071 Toledo**

CAPITALISING MEETING (Steering Comity)

Definition and activation of the “Qualicities” progress system

9:00	Welcome speech by Mr. Fernando CIRUJANO GUTIERREZ, Councilor in charge of Culture in the city council of Toledo. XXXX, Maire ou Maire adjoint au patrimoine et au tourisme Presentation of the work planning (J-Louis Rubio, B.Stiévenart , Amandine Léopold)
9:15	Introduction of the selected expert team for “Qualicities”: “AFNOR” according to the call for tender
9:30	Strategy and method de capitalisation en rapport avec chosen to reach the project goals et sa stratégie (AFNOR, Raphaël Souchier, Benoît Stiévenart)
9:45	Capitalization of good practices (AFNOR)
10:15	Break
10:30	Definition of minimum common Standards (detail of the composites planned in the project) (AFNOR, Raphaël Souchier)
10:45	Planning (Benoît Stiévenart)
11:00	Setting up of common tools and criteria. Step 1 : development of the method
12:00	Lunch
14:00	Experience exchanges between partners (Raphaël Souchier , Benoît Stiévenart)
16:00	Break
16:15	Presentation of the first results of the setting up of the method (AFNOR, Raphaël Souchier)
16H45	End of work
20:00	Dinner



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Friday 14 October 2005

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PROJECT MEETING WITH POLITICAL REPRESENTATIVES OF EVERY MEMBER CITY

9:00	Welcome speech by José Manuel Molina Garcia, Mayor of Toledo and introduction by political representatives of every city Presentation of the day planning by : - Bouzid Sabeg / JP Bœuf , Arles, co-Leader composite 2 - José-Louis Rubio, Tolède, co-leader of composite 2 Presentation of the several steps of development of composite 2 of the project and planning (Benoît Stiévenart, technical coordinator from the leader town of the project) Presentation of expected results for the end of composite 2 (<i>Raphaël Souchier</i>)
10:15	Break
10:30	Presentation of development strategy and method for quality approach and creation of the label “Qualicities” (AFNOR)
11:00	Setting up of common tools and criteria. Step 2: Method development. (<i>AFNOR, Benoît Stiévenart, Raphaël Souchier</i>)
12:00	Press Conference
12:30	Lunch
14:00	Work planning for the following steps of the project. Technical meeting with all partners, coordinators and experts. (<i>AFNOR, Benoît Stiévenart, Raphaël Souchier</i>) 1-Acquisition of common reference vocabulary and tools 2-Inventory of skills, quality reference expectancies 3-Creation and adaptation of promotion tools for practices and AVEC charter 4- Database
17:00	Presentation of Qualicities web site / Interreg III C and debate about the choice of our “Qualicities” logo(<i>Benoît Stiévenart</i>)
17h30	End of work and conclusion by Mr Gervasio Fernández Riol, Directeur du Consorcio de Toledo.
20:00	Dinner

End of work





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Saturday 15 October 2005

Meeting place : to be confirmed

Private meetings on budget matters (Benoît Stiévenart) 30 minutes per partner

09:30	Birgu (Malte)
10: 00	Bormla (Malte)
10:30	Isla (Malte)
11:00	Ubeda (Espagne)
11:30	Olomuc (République Tchèque)
12:00	Baranya (Hongrie)
13:00	CAHM
13:30	Arles (France)
14:00	Vienne (France)
14:30	Tours (France)
15:00	Mertola (Portugal)
15:30	Cosenza (Italie)
16:00	Evora (Portugal)
16:30	Tolède (Espagne)
17:00	Hotel
20:00	DinnerBormla (Malte)

Meantime, other partner members of AVEC are invited to attend to the administration meeting of the association.

Sunday 16 October 2005

Departure of every partner

